



JUBILEE
WOMEN'S CENTER

Mardi Gras Party • February 27, 2015

Procurement Form

DONATION INFORMATION

Company/Donor Name	
Item Title	
Item Description	
Item Value	\$ _____ value assigned by donor
Restrictions <i>expiration date, blackout dates, terms of use, etc.</i>	

DONOR CONTACT INFORMATION

Contact Person	
Company Name	
Website	
Address	
E-mail & Telephone	
Signature <i>electronic signature okay</i>	
JUBILEE CONTACT	Angie Muthee, Events Manager at angie@jwcenter.org

PLEASE CALL TO ARRANGE DELIVERY OR PICK UP BEFORE FEBRUARY 20

Jubilee Women's Center Tax ID #91-1539920

- Donor included marketing material for display and/or distribution
- Donor included display items that should should not be returned
- Donor would like to remain anonymous
- Other Note: _____

JWC OFFICE ONLY

Item Procured By _____	RE Entry _____
Date Item Received _____	List Entry _____
<input type="checkbox"/> Silent Auction <input type="checkbox"/> Wine Toss <input type="checkbox"/> Balloon Pop <input type="checkbox"/> Blackjack <input type="checkbox"/> Other _____	